

# KASSENA NANKANA WEST DISTRICT ASSEMBLY

## OFFICE OF THE DISTRICT CHIEF EXECUTIVE

UL-0106-6413  
www.knwda.gov.gh  
knwdistrictassembly@gmail.com



District Administration,  
P. O. Box 1,  
Paga, UE/R

Our Ref No.: **KNWDA/CF/95/95/02/57**

24<sup>th</sup> October, 2024

Your Ref No.: .....

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### **NOTIFICATION OF INTENTION TO AWARD** **ST -LOT 5: CONSTRUCTION OF A VOLLEYBALL COURT AT BABILE**

Employer: **Kassena Nankana West District Assembly, Paga**

Project: **Gulf of Guinea Northern Regions Social Cohesion (SOCO) Project**

Contract title: **Construction of a volleyball court at Babile**

Country: **Ghana**

Loan No. /Credit No. / Grant No.: **IDA-70700-GH**

RFB No: **GH-MLGDRD-428194-CW-RFQ / ST - LOT 5**

This Notification of Intention to Award (Notification) notifies you of our decision to award the above contract. The transmission of this Notification begins the Standstill Period. During the Standstill Period you may:

- a) request a debriefing in relation to the evaluation of your Bid, and/or
- b) submit a Procurement-related Complaint in relation to the decision to award the contract.

#### **1. The successful Bidder**

<b>Name:</b>	Albak Legacy Ent.
<b>Address:</b>	P.O.Box 505, Bolgatanga
<b>Contract price:</b>	GH¢ 206,692.50

**2. Other Bidders [INSTRUCTIONS: insert names of all Bidders that submitted a Bid. If the Bid's price was evaluated include the evaluated price as well as the Bid price as read out.]**

<b>Name of Bidder</b>	<b>Bid price (GHC)</b>	<b>Evaluated Bid price (GHC) (if applicable)</b>
Sat link Ltd	214,366.95	N/A
Favour Seasons Enterprise	192,853.50	N/A
Mohadi-Kay Ltd.	213,730.65	214,366.95

**3. Reason/s why your Bid was unsuccessful**

**[INSTRUCTIONS: State the reason/s why this Bidder's Bid was unsuccessful.**

**a. Sat link Ltd.**

- Specific construction experience is not provided by contractor in the prescribed format
- Tender did not provide Three years Audited Financial Statement – 2021 to 2023 as required.
- Code of conduct for contractor personnel (ES)Form not provided
- Environmental and Social Performance Declaration (form CON-3) not provided
- Mgt. Strategies & Implementation Plan to Manage Risk not provided

**b. Favour Seasons Enterprise**

- Code of conduct for contractor personnel (ES)not provided
- Mgt. Strategies & Implementation Plan to Manage Risk not provided
- Specific construction experience is not provided

**c. Mohadi-Kay Ltd.**

Evaluated bid higher than that of the successful bidder

#### 4. How to request a debriefing

**DEADLINE:** The deadline to request a debriefing expires at midnight on **29<sup>th</sup> October, 2024.**

You may request a debriefing in relation to the results of the evaluation of your Bid. If you decide to request a debriefing your written request must be made within three (3) Business Days of receipt of this Notification of Intention to Award.

Provide the contract name, reference number, name of the Bidder, contact details; and address the request for debriefing as follows:

**Attention:** Abubakari Amadu

**Title/position:** District Coordinating Director

**District:** Kassena Nankana West District Assembly

**Email address:** [knwdistrictassembly@gmail.com](mailto:knwdistrictassembly@gmail.com)

If your request for a debriefing is received within the 3 Business Days deadline, we will provide the debriefing within five (5) Business Days of receipt of your request. If we are unable to provide the debriefing within this period, the Standstill Period shall be extended by five (5) Business Days after the date that the debriefing is provided. If this happens, we will notify you and confirm the date that the extended Standstill Period will end.

The debriefing may be in writing, by phone, video conference call or in person. We shall promptly advise you in writing how the debriefing will take place and confirm the date and time.

If the deadline to request a debriefing has expired, you may still request a debriefing. In this case, we will provide the debriefing as soon as practicable, and normally no later than fifteen (15) Business Days from the date of publication of the Contract Award Notice.

## 5. How to make a complaint

Period: Procurement-related Complaint challenging the decision to award shall be submitted by midnight, 7<sup>th</sup> November 2024.

Provide the contract name, reference number, name of the Bidder, contact details; and address the Procurement-related Complaint as follows:

Attention: Abubakari Amadu

Title/position: District Coordinating Director

District: Kassena Nankana West District Assembly

Email address: knwdistrictassembly@gmail.com

At this point in the procurement process, you may submit a Procurement-related Complaint challenging the decision to award the contract. You do not need to have requested, or received, a debriefing before making this complaint. Your complaint must be submitted within the Standstill Period and received by us before the Standstill Period ends.

### Further information:

For more information see the Procurement Regulations for IPF Borrowers (Procurement Regulations) [<https://policies.worldbank.org/sites/ppf3/PPFDocuments/Forms/DispPage.aspx?docid=4005>] (Annex III). You should read these provisions before preparing and submitting your complaint. In addition, the World Bank's Guidance "How to make a Procurement-related Complaint" [<http://www.worldbank.org/en/projects-operations/products-and-services/brief/procurement-new-framework#framework>] provides a useful explanation of the process, as well as a sample letter of complaint.

In summary, there are four essential requirements:

1. You must be an 'interested party'. In this case, that means a Bidder who submitted a Bid in this bidding process and is the recipient of a Notification of Intention to Award.
2. The complaint can only challenge the decision to award the contract.
3. You must submit the complaint within the period stated above.

You must include, in your complaint, all of the information required by the Procurement Regulations (as described in Annex III).

## 6. Standstill Period

**DEADLINE: The Standstill Period is due to end at midnight on 7<sup>th</sup> November 2024.**

The Standstill Period lasts ten (10) Business Days after the date of transmission of this Notification of Intention to Award.

The Standstill Period may be extended as stated in Section 4 above.

If you have any questions regarding this Notification, please do not hesitate to contact us.

On behalf of the Employer:

Signature:



**Name:**

Abubakari Amadu

**Title/position:**

District Coordinating Director

**Telephone:**

0201832177/0244746491

**Email: [knwdistrictassembly@gmail.com](mailto:knwdistrictassembly@gmail.com)**